



Notice of meeting of

Member Development Steering Group

To: Councillors Gunnell (Chair), Barnes, Williams, Runciman (Vice-Chair) and Wiseman

Date: Thursday, 1 December 2011

Time: 5.00 pm

Venue: The Guildhall, York.

AGENDA

1. Declarations of Interest

- 2. Minutes** (Pages 3 - 8)
To approve and sign the minutes of the Member Development Steering Group held on 12 October 2011.

- 3. Public Participation**
At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committees remit can do so. The deadline for registering is **5:00pm on Wednesday 30th November 2011.**

- 4. Review of Member Development Policy.** (Pages 9 - 14)
The report reviews the Member Training & Development Policy (MT&DP) and suggests appropriate revisions which Members may wish to take on board as part of the annual review of the Policy.

5. Budget Monitor Report. (Pages 15 - 22)

This report details the current level of spend against the Member Training Budget for 2011/12 and includes costs for the extensive induction programme provided this year for newly elected Members.

6. Evaluation Report on Core Training Programme. (Pages 23 - 62)

This report informs Members of:

- The take up at events offered to date
- A summary of the feedback received
- Analysis of the take-up
- Next steps in the core programme

7. Work Plan. (Pages 63 - 64)

Members are asked to consider the Work Plan for the Member Development Steering Group.

Democracy Officer

Laura Bootland

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Laura Bootland Democracy Officer

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports